

Useful information for doctoral candidates:

The student must always apply for permission / authorization to the College Faculty to perform any activity: study abroad, educational, professional, etc. .. filling out forms on the Portal and delivered before the meeting of the Board in office: Loretta Luccarini Tel: 051-2093007 - Fax 051-2093195 - e-mail: loretta.luccarini@unibo.it

Periods of study abroad:

Graduate students with scholarship are required to travel abroad for at least six months in the three years of doctoral studies. In order to obtain the authorization of the School Committee the request must provide documentation of acceptance by the host organization.

Each month stay and 'assimilated 10ore/crediti up to a maximum of 60.

Credits: 1 hour = 1 credit teaching

In the three years the student must acquire n. 180 hours / credits by attending university courses, schools or other projects. As for schools or other projects that have a final test, it is NOT 'request prior authorization by the Board, as part of the schools, such as conferences or other activities, activities that a student can do independently. Conversely for the recognition of credits, the student must submit the request after having attended school and passed the final test by producing a declaration issued by the school, stating: the date of the school, title of seminars and speakers, duration in hours of lectures and a positive result of the final test.

Permission to attend a university must be requested at the College before following him, because the administration wants / needs to know in order to enter the name of the candidate list of examinees. What in fact is not 'yet operational (doctoral students are not in the database, but in another), but it's better to proceed in this way also to allow the University to add the exam passed in the curriculum of the student same, at graduation and beyond the rest.

The success or the desired portion of the examination (score of fitness, not necessarily vote) for the time being should be written in the booklet of the student by the teacher who made the examination. The student will communicate everything to the Board ratifying the liabilities.

Your DEIS GRADUATE PORTAL: <http://phd.deis.unibo.it>.

Each doctoral has a personal page (with photos if they wish), accessible through the e-mail address institutional (which provides CESIA a result of your request to the office Ph.D. at the time of the 1-year course , or by sending e-mail: udottricerca@unibo.it, attaching your ID Card "scanned." Activation occurred asks you to provide your mailing address so I can turn on your web page on the portal PhD DEIS (<http://phd.deis.unibo.it>).

In the portal you will find forms to submit requests to the Graduate School Committee above, the link where to put the credits acquired, (it will soon be in operation).

The tutors will insert each year in the portal report on the research carried out by the student and the final report at the end of three years of doctoral studies.